



“All shall be well because we are knit together and rooted in hope”

Be Ready. Be Respectful. Be Safe.

All staff, pupils and families at Holy Trinity Primary School are committed to our behaviour policy and where behaviour falls below the expected standard we will work together to ensure this is the exception, not the norm.

Stage 1 Internal consequences

Green	Verbal warning	Amber - 5 mins	Red -10 mins	Repeated incidents
	Unacceptable behaviour			
Expected behaviour for all pupils	One warning before Amber	Lose 5 minutes of break time in class (playtime/lunchtime)	Lose 10 minutes of break time (playtime/lunchtime)	Executive Head /Head of School made aware
Reflection	Remind pupil of positive choices and values	Class teacher to speak to pupil about making positive choices and support needed to improve behaviour – agree verbal targets	Send pupil to Head of School (HoS) or Pastoral Team.	Speak to pupil to identify causes of poor behaviour. Remind children of values and positive choices Possible internal exclusion
Share		Call to parents by CT to agree next steps and support	Call to parents by Class Teacher or Pastoral Team to agree next steps and support	Parental meeting to discuss support and agree next steps (PSP, Casy Counselling, reduced timetable)
Record		Pupil’s voice on CPOMS by class teacher, pastoral or HoS		

Stage 2 Fixed Term Suspension

Incident	Action	Reintegration meeting
Bullying. Verbal abuse of the Protected Characteristics. Cyber-bullying in school. Serious single event. Physical Assault. Persistent low-level behaviours. Damage to school property. Stealing.	Fixed term Suspension; The length of time to be determined by the severity of the incident, the persistence of negative behaviour even after support and reflections as determined by Executive Head /Head of School	After the agreed Suspension period pupils and parents to return to school for a reintegration meeting where pupils will be reminded of our expectations and the support available. This is a legal requirement and parents must attend. Support from the Pastoral team where needed.

Stage 3 Permanent Exclusion

Only the Executive Headteacher or Head of School can exclude a pupil.

The school will apply the civil standard of proof, i.e. ‘on the balance of probabilities’ when making judgements in relation to suspensions.

For all suspensions and permanent exclusions, the school leadership will notify the Local Authority, Academy Committee and Lincoln Anglican Academy Trust.



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BEHAVIOUR AT HOLY TRINITY PRIMARY SCHOOL

We have high expectations for behaviour at Holy Trinity Primary School to ensure that our school is a happy place where everyone can be successful.

We ask **ALL** children to **BE READY. BE RESPECTFUL. BE SAFE**

GOOD BEHAVIOUR IS EVERYONE'S RESPONSIBILITY

SCHOOL'S RESPONSIBILITIES:

- Setting consistently high expectations for every pupil.
- Adhering to the Behaviour Policy.
- Promoting a supportive and high-quality learning environment.
- Modelling high levels of behaviour.
- Explicitly teaching 'good' behaviour.
- Being aware of the signs of behavioural difficulties.
- Following the consequences procedure

PUPILS' RESPONSIBILITIES:

- Their own behaviour both inside school and out in the wider community.
- Reporting any unacceptable behaviour to a member of staff.
- Following classroom charters and procedures and not disrupting the learning of other pupils.
- Following instructions given by staff and other adults without arguing.
- Listening attentively to the teacher who will explain the lesson, what you are going to do, why and how.
- Being an ambassador for the school.

PARENTS' RESPONSIBILITIES:

- Supporting their child in adhering to the school rules.
- Informing the school of any changes in circumstances which may affect their child's behaviour.
- Encouraging your children to have high standards of behaviour in and out of school.
- Supporting the school's policies, strategies, and guidelines for behaviour.
- Working with school staff to help their child accept responsibility for their behaviour and actions.
- Supporting the school in its use of rewards and consequences.

WE CARE, WE SHARE, WE LEARN.



Our complete Behaviour Policy is available on our school website:

<https://holy-trinity-cofe-primary-school-lincoln.secure-primariesite.net/policies/>

Definition of Bullying

'Behaviour by an individual or group, usually repeated over time, that intentionally hurts another individual or group either physically or emotionally.'

If you feel your child is being bullied encourage them to speak to an adult, however if they feel they cannot, then do not hesitate to get in contact with the school as soon as possible.

As a Christian school we aim to demonstrate the Christian Values: Friendship, Forgiveness, Thankfulness, Respect, Responsibility, Honesty.