



Welcome Back to Holy Trinity Primary School

Dear Parents and Carers,

I hope this letter finds you well and that you have enjoyed a restful, happy summer break with your families. It is with great excitement that I welcome you and your children back to Holy Trinity Primary School as we begin a new academic year together.

We extend a particularly warm welcome to the families who are joining our school community for the first time. We are delighted that you have chosen Holy Trinity and look forward to getting to know you over the coming months.

At Holy Trinity, we believe that education is a shared partnership between school and home. Strong relationships with parents and carers are essential in helping every child thrive, and we hope you will play an active role in your child's learning journey this year. There will be many opportunities throughout the year to visit school, celebrate achievements, attend workshops, and join us for special events.

As a Church school, our vision and values are at the heart of everything we do. We remain committed to providing a caring, nurturing environment where every child feels safe, valued, supported, and inspired to achieve their full potential. Our Christian values of Respect, Responsibility, Forgiveness, Friendship, Thankfulness and Honesty are woven throughout school life, including our Behaviour Curriculum and PSHE lessons. These values help children develop compassion, integrity, resilience, and the confidence to make positive choices.

Behaviour and Expectations

At the start of every year, we spend time explicitly teaching and revisiting our expectations for behaviour, routines, and learning. Our aim is to create a calm, purposeful environment where every child can flourish.

Our Behaviour Policy is available on the school website. Alongside the policy, you will find our "Behaviour on a Page" summary, which is attached to this letter and clearly outlines our expectations and consequences.

This year we will continue to promote our three simple school rules:

Be Ready. Be Respectful. Be Safe.

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Children who consistently demonstrate positive behaviour and uphold our school values will be recognised and rewarded through classroom rewards, Friday Mentions and Good Citizen Awards.

Communication with Staff

We are always happy to help and support our families. However, unless there is an urgent issue, we kindly ask that parents do not approach teaching staff at the classroom door each morning, as staff are busy supervising children and preparing for learning.

If you need assistance, please contact the school office or send a message via MCAS and we will arrange an appointment with your child's teacher as soon as possible.

Attendance Matters

We are delighted to be working with Dee Goodwin, Educational Welfare Officer, who will be supporting the school one day each week from September. Dee brings a wealth of experience and expertise, and we look forward to working closely with her as we continue our efforts to improve attendance for all pupils.

Excellent attendance plays a vital role in children's achievement, wellbeing and social development. We are also introducing new attendance certificates, to celebrate children who achieve 100% attendance each term. These awards will be presented and celebrated during Friday Mention assemblies.

Celebrating Birthdays

From September, children's birthdays will be celebrated on their actual birthday rather than during Friday Mention assemblies.

Children are invited to wear their own clothes to school on the day of their birthday and they will be given a special birthday sticker.

Autumn Term Church Services

We warmly invite families to join us at our church services throughout the term:

- Wednesday 16th September, 2:00pm - Welcome Service for Reception and New Starter Families
- Tuesday 20th October, 2:00pm - Harvest Festival

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- Tuesday 15th December, 2:00pm - Carol Service

All services will take place at Holy Trinity Church unless the weather is inclement and prevents us from walking to the church.

Friday Mention Assemblies

Families of children receiving a Friday Mention will be notified on Thursday evening and warmly invited to attend the assembly at 9am on Friday morning.

At the end of each term, we will also celebrate our Values Champions, and families will be invited to join us for these special occasions.

Food Bank Friday

Supporting our local community remains an important part of our school's Christian vision and values. We are proud of our strong and longstanding partnership with the Coningsby and Tattershall Lions, whose work makes a real difference to families within our local area.

New Staff

A warm welcome to Mrs Jade Crosby, who is joining our school team as an Administrator. Mrs Crosby will be working with us from Wednesday to Friday. We are pleased to welcome her to our school community and know that staff, children, and parents will join us in wishing her every success in her new role. We look forward to working with her and hope she enjoys her time with us.

As a new initiative this year, the second Friday of each month will be Food Bank Friday, when families are invited to donate items for the local food bank. All donations will be distributed to people living within our local community, ensuring that support reaches those who need it most.

We hope this initiative will help our children develop a deeper understanding of compassion, generosity, and service to others, whilst strengthening our commitment to supporting those around us.

We would be grateful for donations of:

- Tinned food and produce
- Long-life foods such as pasta, rice and cereal

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- Other non-perishable items

Please ensure all donated items are within their use-by and best-before dates.

This term's collection dates are:

- 11th September
- 9th October

Thank you for your support in helping us make a positive difference to families within our community. Together, we can continue to strengthen our valued partnership with the Coningsby and Tattershall Lions and demonstrate the importance of caring for others.

Uniform Expectations

School uniform promotes pride, belonging, and a strong sense of community. We expect all children to wear the correct uniform and PE kit as outlined in our School Brochure.

PE Kit

- Yellow t-shirt
- Black or green shorts
- School jumper
- Black joggers during colder weather

Please note that hoodies, leggings and trainers are not part of our school uniform and should not be worn unless specifically permitted.

We understand the financial pressures many families continue to face. We have a large stock of pre-loved uniform available from the school office. If you require support, please get in touch and we will be happy to assist wherever possible.

Arrival and Collection Procedures

The school day runs from 8:45am to 3:15pm.

For the safety of all children and adults, we ask all families to follow our arrival and collection procedures carefully.

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Before school, children must remain with their parent or carer until staff open the doors and call classes to line up.

Children must not:

- Go onto the school field
- Use the Clamber Stack equipment
- Run around unsupervised
- Leave their parent or carer's supervision

These arrangements are in place for important health and safety reasons and help ensure that everyone remains safe before and after school. We appreciate your support in reinforcing these expectations with your child.

Parent Partnerships

Parents' Evenings will take place on:

- Tuesday 7th October
- Wednesday 8th October

These meetings provide an important opportunity to discuss how your child has settled into the school year, celebrate successes, review progress, and share any concerns.

Throughout the year, we will also invite families into classrooms to celebrate learning and see the wonderful work being produced by our pupils.

Friends of the School

Our fantastic Friends of the School continue to organise social events and raise valuable funds that benefit all pupils.

Every parent is automatically a member, and we would love to see as many families as possible involved in future meetings and events. We also look forward to offering a range of parent workshops throughout the year to support learning at home.

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After-School Clubs

We are pleased to continue offering a wide range of enrichment opportunities.

- JB Sports will continue to provide after-school clubs.
- Teachers will offer a variety of additional clubs throughout the year.
- Details will be shared via MCAS.
- Spaces may be limited and will be allocated on a first-come, first-served basis.

We are extremely grateful to all staff who generously give their time to provide these valuable opportunities for our children.

A Love of Reading

Reading remains at the heart of our curriculum. Developing a love of reading has a profound impact on children's academic achievement, wellbeing, vocabulary, imagination and future success.

We encourage all families to make reading part of their daily routine. Even ten minutes of shared reading each day can make a significant difference to a child's confidence and progress.

Stay Connected

Please visit our website regularly for school news, diary dates, curriculum information and class updates. Teachers frequently share photographs and information via class pages, and we encourage you to follow our Facebook page to keep up to date with school life.

Our newsletter will also be shared later this term.

Thank you for your continued support. We are looking forward to an exciting year of learning, growth and success for all our children.

On behalf of all the staff, I wish you and your family a wonderful start to the new term. As always, if you have any questions, concerns, or suggestions, please do not hesitate to contact either myself or Mrs Kaynes.

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With best wishes,

Mrs S Liley

Headteacher

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